

# **EEYOU MARINE REGION PLANNING COMMISSION**

## **MINUTES OF A MEETING**

Held at 185 Lyon Street N, Ottawa, Ontario

on June 27-28, 2013

**THE MEETING COMMENCED AT 9H10AM ON JUNE 27, 2013.**

**PRESENT:** Chantal Tétreault – GCCEI (Interim Chairperson)  
Lorne McNeice – Canada  
David Alagalak – Nunavut

**ABSENT:** Alan Penn – GCCEI

Being duly appointed members of the Eeyou Marine Region Planning Commission (the “**Planning Commission**”).

This was a joint meeting with the **Eeyou Marine Region Wildlife Board** and the **Eeyou Marine Region Impact Review Board**.

Also in attendance were Daisy House, Marina Kataquapit (GCCEI), Steven Nguyen (Gowlings), Don Axford and federal representatives Eddy Jenniss and Rachel Lamont (Aboriginal Affairs and Northern Development Canada).

### **I. AGENDA**

1. The members reviewed and approved the agenda of the meeting.

### **II. OFFICIAL LANGUAGES**

2. Pursuant to Directive PC2013-06, legal counsel presented certain considerations on the applicability to the Planning Commission of certain laws related to official languages in Canada and Quebec and, in particular, the *Official Languages Act*, R.S.C. , 1985, c. 31 (4<sup>th</sup> Supp).
3. Additional considerations will be presented at a subsequent meeting of the Planning Commission.

4. **Directive PC2013-15** was issued to Brian Craik and legal counsel to review the potential budgetary implications of the applicability to the Planning Commission of the *Official Languages Act*.

### III. LOCATION OF HEAD OFFICE

5. Pursuant to Directive PC2013-10, Brian Craik and Roderick Pachano contacted the five coastal Cree communities with a view of determining the location of the head office of the Planning Commission.

6. The following criteria were considered:

- Availability of hotel facilities
- Cost of living
- Proximity to development in the Eeyou Marine Region
- Proximity to development impacts on the Eeyou Marine Region
- Availability of housing for staff
- Availability of office space
- Centrality of air access
- Availability of air travel
- Availability of telecommunication facilities
- Availability of internet access
- Availability of educational facilities
- Presence of health facilities
- Availability of banking services
- Centrality of road access
- Road accessibility

7. Based on the above-mentioned criteria, it was recommended that the Planning Commission establish its head office in Chisasibi.

On a motion duly made by Chantal Tetreault, the Planning Commission adopted **resolution PC2013-09** approving the establishment of the Planning Commission head office in Chisasibi and instructing the Interim Chairperson to do all things necessary or useful and to sign any documents required to carry out the foregoing resolution.

8. **Directive PC2013-16** was issued to Daisy House and Don Axford to review and determine the office space needs of the Planning Commission in Chisasibi.

### IV. MINUTES

9. The minutes of the meeting of the Planning Commission held on April 23-24, 2013 were reviewed and approved.

On a motion duly made by David Alagalak, the Planning Commission adopted **resolution WB2013-10** approving the minutes of the meeting of the Planning Commission held on April 23-24, 2013.

**VI. LOGO**

10. Proposed flyers advertising the design contest for the logo of the Planning Commission were presented to the members of the Planning Commission.
11. It was decided that the contest should be open to all Cree beneficiaries.

**VII. INSURANCE**

12. Pursuant to Directive PC2013-07 legal counsel presented to the members a proposal for liability insurance coverage for the Planning Commission and its members under the group insurance plan of the Cree Regional Authority – Board of Compensation.
13. The proposal was based on the terms and modalities contained in a document entitled “Draft – Administration Guide for General Insurance Management – Cree Collective Deductible Insurance Program – June 2013” and provided by Jacques Lemaire of Consulrisks Inc. The proposal concerned the following coverage:
  - i) Commercial General Liability Insurance;
  - ii) Umbrella excess liability insurance;
  - iii) Directors and Officers Liability Insurance.
14. The estimated cost of the proposal was \$500 per year to cover the Planning Commission and its five members. The proposal is subject to confirmation and approval by the Cree Regional Authority - Board of Compensation Insurance Committee upon application by the Planning Commission.
15. **Directive PC2013-17** was issued to the interim Chairperson to proceed with an application to the Cree Regional Authority - Board of Compensation for coverage under their group insurance plan for : (i) Directors’ and Officers’ Liability, (ii) Commercial General Liability, (iii) umbrella excess liability, and (iv) personal accident insurance (travel).

**VIII. STAFF**

16. It was decided that the staff positions of the Planning Commission will be posted both inside and outside of the coastal communities with a view to holding interviews for the positions in September.
17. As the staff members of the Planning Commission will be shared with the Eeyou Marine

Region Impact Review Board, their hiring will be done in collaboration with the Eeyou Marine Region Impact Review Board.

18. **Directive PC2013-18** was issued to the Chairperson to oversee the hiring of a Regional Planner.

**IX. HOUSING FOR STAFF**

19. **Directive PC2013-19** was issued to Daisy House to consider the availability and costs of staff housing in Chisasibi.

**X. CHILD CARE AND TRAVEL ADVANCES**

20. It was noted that the Planning Commission would need to have policies in place regarding child care and travel advances for its staff, as well as other office policies for matters such as housing. The *Treasury Board of Canada's Travel Directive* (April 1, 2008) could be used as a model for the Planning Commission's travel policy.
21. **Directive PC2013-20** was issued to Brian Craik, Don Axford and legal counsel to develop office and travel policies for the Planning Commission.

**XI. SYMPOSIUM ON SCIENCE AND TRADITIONAL ENVIRONMENTAL KNOWLEDGE IN JAMES BAY AND HUDSON BAY**

22. Claude Saint-Charles and Jules Dufour tabled the terms of reference for a symposium on science and traditional environmental knowledge in James Bay and Hudson Bay to increase awareness in the James Bay and Hudson Bay area as well as of Cree traditional knowledge.
23. Such symposium would take place in Montreal over two and a half days in March 2014. It would cost approximately \$33,645. A suggestion was also made to hold another symposium within Eeyou Istchee for Crees.
24. The symposium will be integrated into the Eeyou Marine Region Wildlife Board's work plan for 2013-2014 and shall be discussed with Canada. The cost of the symposium will be borne entirely by the Eeyou Marine Region Wildlife Board.

On a motion duly made by Chantal Tetreault, the Planning Commission adopted **resolution PC2013-12** approving the holding of a symposium on science and traditional environmental knowledge in James Bay and Hudson Bay in Montreal in March 2014 based on the terms of reference presented by Claude Saint-Charles and Jules Dufour and authorizing and instructing the Interim Chairperson to proceed with the preparation for such a symposium and to do all things necessary to carry out the foregoing resolution.

**MEETING RECESSED AT 5H00PM; RECONVENED ON JUNE 28<sup>TH</sup> AT 9H00AM**

**XII. UPDATE ON CONTAMINATED SITES**

25. Brian Craik presented an update on the status of Bear Island and Grey Goose Island. These islands are Crown lands under the authority of the Government of Canada but which could be transferred to the Crees if and when they are decontaminated.
26. Pursuant to paragraph 5.8.3 of the Eeyou Marine Region Land Claims Agreement, if the Government of Canada completes the clean-up of the contaminated sites on Bear Island or Grey Goose Island, the Crees may request that Canada designate such islands as Cree lands within the meaning of the Eeyou Marine Region Land Claims Agreement in exchange for a transfer by the Crees to Canada of lands of equivalent size jointly selected by Canada and the Crees.
27. The Crees are currently in discussion with Canada concerning the transfer of Bear Island, which has been cleaned up by Canada.
28. The Crees would like Canada to clean up Grey Goose Island with a view to its possible transfer to the Crees.

**XIII. FUNDING AGREEMENT**

29. Eddy Jennis and Rachel Lamont presented to the members the funding process used by Aboriginal Affairs and Northern Development Canada that would apply to the funding for the Planning Commission.
30. It was explained that an updated budget for the 2013-2014 financial year will be provided once a work plan has been prepared.
31. **Directive PC2013-21** was issued to the Chairperson to prepare a work plan for the Planning Commission for the 2013-2014 financial year to be submitted to the Government of Canada.

**XIV. WEBSITE**

32. Proposals for the creation of a website were presented by Soleica and by Strata 360/Qaujimautik Systems.
33. **Directive PC2013-22** was issued to Brian Craik to review and analyze the proposals submitted by Soleica and Strata360/Qaujimautik Systems for the creation of a website.

**XV. CREE OUTFITTING AND TOURISM ASSOCIATION PRESENTATION ON TOURISM PROJECTS**

- 34. Robin McGinley, Executive Director of the Cree Outfitting and Tourism Association, presented to the Planning Commission its various projects and initiatives which could have an impact on the Eeyou Marine Region.
- 35. It was clarified that relevant projects should be presented to the Grand Council of the Crees (Eeyou Istchee) and that the latter would refer it to the Planning Commission as necessary.

**XVI. AUDITORS**

- 36. Edward Ng presented a comparison of the updated proposals received by Raymond Chabot Grant Thornton and BDO Canada for auditing services.
- 37. **Directive PC2013-23** was issued to Edward Ng to prepare a simplified comparison of the two proposals showing the hourly rates quoted, including those received by the Wildlife Board and Impact Review Board.

**XVII. NEXT MEETING**

- 38. The next meeting of the Planning Commission will be held in Montreal on October 22-23, 2013.

**XVIII. ADJOURNMENT**

- 39. There being no further business to discuss, the meeting was adjourned.

**MEETING ADJOURNED AT 3H20PM ON JUNE 28, 2013.**

  
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**Chairperson**

  
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**Recording Secretary**